Idlewood Unit II HOA Design Review Form

OFFICE USE ONLY

Rec'd by: _____ **Date Rec'd:** _____

Scanned & Emailed to Board [ ] TOPS [ ] Owner Notification [ ]

The Architectural Control Committee reserves the right to take up to 30 days to review your request. ***Please note: City Permits must be obtained prior to work commencement for improvements/modifications requiring city approval.***

Owner's Name: _____ Property Address: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Start Date: _____ **End Date:** _____

Please provide a detailed description of the work to be completed on your property, using additional pages as necessary. Include type of material to be used, color(s), dimensions of structure, location on lot, etc., as applicable.

_____

_____

_____

_____

I understand that any work performed prior to approval from the Architectural Control Committee (ACC) shall be subject to fines, and Idlewood Unit II HOA reserves the right to require restoration of the property to its prior condition. Any alterations to this request must be resubmitted for review by the ACC. If any work is performed other than that which has been approved by the ACC, approval will be voided, fines may be imposed, and restoration of the property to its prior condition may be required. All work must be completed within the allotted timeframe, and no more than 180 days from the date of approval without review of the ACC. **It is YOUR responsibility to know your property lines.**

Homeowner Signature: _____ **Date:** _____

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ACC Action: ☐ Approved ☐ Approved WITH CONDITIONS ☐ Denied

COMMENTS: _____

_____

Signature(s) of ACC Member(s): _____ Date: _____

_____ Date: _____

This form must be completed and a response must be obtained from the Architectural Control Committee (ACC) ***prior*** to the commencement of work. Please be sure to provide complete information with your request, such as: color and material samples (via color swatch, brochure, photo, etc.), distance to property lines, architectural drawings, sketches, blue prints, etc. **Please note: both a bird's eye view (with information regarding setbacks) and an elevation must be provided for remodeling/addition projects, as well as new construction projects.** If you have any questions or concerns, please contact Idlewood Unit II HOA at 928.556-1461